



## VENDOR ACH / DIRECT DEPOSIT AUTHORIZATION

**NOTE: All information is required. Please type or print clearly.**

### PART 1: Payee Identification

Payee Name		Payee Vendor Number/Social Security Number		
Payee E-mail Address		Payee Phone Number (with area code)		Type
Street Address	City	State	Zip Code	

**WARNING:** Federal law prohibits HOC from processing international ACH transactions (IAT). If any payment to you from HOC will result in an IAT under the National Automated Clearing House Association’s operating rules or if you are unsure if the rules apply to you, **DO NOT COMPLETE THIS FORM.**

Please initial in the box to the right to indicate you have read the above warning. **If you fail to initial here, direct deposit will not be approved. // \_\_\_\_\_ //**

### PART 2: Financial Institution Information

Name of Financial Institution	Account Number:
Name on Account	Account Type
	Individual / Consumer _____ Commercial (Corporation) _____

**Nine Digit Routing Number**


### PART 3: Authorization

I authorize HOC to deposit payments by electronic funds transfer (ACH) into the above-referenced account. I acknowledge that if I fail to provide complete and accurate information on this authorization form, processing of this form and payments may be delayed.

This authorization will remain in effect until HOC receives written notice to terminate.

Authorized Signatory	Title	Date