THE METROPOLITAN OF BETHESDA LIMITED PARTNERSHIP

FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION

YEARS ENDED JUNE 30, 2021 AND 2020



WEALTH ADVISORY | OUTSOURCING AUDIT, TAX, AND CONSULTING

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INDEPENDENT AUDITORS' REPORT

Partners The Metropolitan of Bethesda Limited Partnership Bethesda, Maryland

We have audited the accompanying financial statements of The Metropolitan of Bethesda Limited Partnership (the Partnership), which comprise the balance sheets as of June 30, 2021 and 2020, and the related statements of operations, partners' deficit, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



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Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Partnership as of June 30, 2021 and 2020, and the results of its operations and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The distribution of net cash flows and selected line item detail is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Clifton Larson Allen LLP

CliftonLarsonAllen LLP

Baltimore, Maryland January 5, 2022

THE METROPOLITAN OF BETHESDA LIMITED PARTNERSHIP BALANCE SHEETS JUNE 30, 2021 AND 2020

| ASSETS | 2021 | 2020 |
|---|--|---|
| A33E13 | | |
| CURRENT ASSETS Cash and Cash Equivalents Accounts Receivable and Other Assets Total Current Assets | \$ 280,016 24,724 304,740 | \$ 179,048 44,692 223,740 |
| RESTRICTED CASH AND CASH EQUIVALENTS Customer Deposits - Funded Security Deposits Replacement Reserve Mortgage Escrow Total Restricted Cash and Cash Equivalents | 46,955 10,365 17,934 75,254 | 45,044 114,637 <u>17,298</u> 176,979 |
| FIXED ASSETS Property and Equipment, Net of Accumulated Depreciation | 5,042,028 | 5,202,319 |
| Total Assets | \$ 5,422,022 | \$ 5,603,038 |
| LIABILITIES AND PARTNERS' DEFICIT | | |
| CURRENT LIABILITIES Accounts Payable and Accrued Liabilities Accrued Interest Payable Mortgage Payable, Current Prepaid Rent Total Current Liabilities | \$ 27,246 27,175 199,975 11,795 266,191 | \$ 43,466 28,172 187,657 9,508 268,803 |
| RESTRICTED CURRENT LIABILITIES Customer Deposits Payable | 45,960 | 44,230 |
| NONCURRENT LIABILITIES Mortgage Payable, Long Term Interfund Payable - Operating Loan Deficit Note Payable - HOC Accrued Asset Management Fee Total Noncurrent Liabilities | 4,915,255 14,016,676 977,000 60,471 19,969,402 | 5,115,230 13,418,142 977,000 <u>60,471</u> 19,570,843 |
| Total Liabilities | 20,281,553 | 19,883,876 |
| PARTNERS' DEFICIT | (14,859,531) | (14,280,838) |
| Total Liabilities and Partner's Deficit | \$ 5,422,022 | \$ 5,603,038 |

THE METROPOLITAN OF BETHESDA LIMITED PARTNERSHIP STATEMENTS OF OPERATIONS YEARS ENDED JUNE 30, 2021 AND 2020

| | 2021 | | 2020 | |
|-------------------------|------|-----------|-----------------|--|
| REVENUE | | | | |
| Dwelling Rental Revenue | \$ | 799,357 | \$ 795,654 | |
| Investment Income | | 17 | 1,826 | |
| Other Income | | 33,321 | 37,977 | |
| Total Revenue | | 832,695 | 835,457 | |
| EXPENSES | | | | |
| Administrative | | 216,408 | 224,838 | |
| Utilities | | 153,091 | 159,880 | |
| Maintenance | | 242,219 | 291,335 | |
| Other Expenses | | 97,692 | 131,807 | |
| Fringe Benefits | | 51,265 | 52,350 | |
| Depreciation | | 319,071 | 318,298 | |
| Interest Expense | | 331,642 | 343,263 | |
| Total Expenses | | 1,411,388 | 1,521,771 | |
| NET LOSS | \$ | (578,693) | \$ (686,314) | |

THE METROPOLITAN OF BETHESDA LIMITED PARTNERSHIP STATEMENTS OF PARTNERS' DEFICIT YEARS ENDED JUNE 30, 2021 AND 2020

| BALANCE - JULY 1, 2019 | General Partner \$ (11,577,281) | Limited Partner \$ (2,017,243) | Total \$ (13,594,524) |
|-------------------------|---------------------------------------|--------------------------------------|--------------------------|
| Change in Net Deficit | (686,314) | | (686,314) |
| BALANCE - JUNE 30, 2020 | (12,263,595) | (2,017,243) | (14,280,838) |
| Change in Net Deficit | (578,693) | | (578,693) |
| BALANCE - JUNE 30, 2021 | <u>\$ (12,842,288)</u> | <u>\$ (2,017,243)</u> | <u>\$ (14,859,531)</u> |

THE METROPOLITAN OF BETHESDA LIMITED PARTNERSHIP STATEMENTS OF CASH FLOWS YEARS ENDED JUNE 30, 2021 AND 2020

| | | 2021 | | 2020 | | |
|--|----------|---------------------------------|----------|---------------------------------|--|--|
| CASH FLOWS FROM OPERATING ACTIVITIES Net Loss Adjustments to Reconcile Net Loss to Net Cash | \$ | (578,693) | \$ | (686,314) | | |
| Used by Operating Activities: Depreciation Changes in Operating Assets and Liabilities: | | 319,071 | | 318,298 | | |
| Accounts Receivable and Other Assets Customer Deposits | | 19,968 1,730 | | (21,343) 104 | | |
| Accounts Payable and Accrued Liabilities Accrued Interest Payable | | (16,220) (997) | | (1,186) (935) | | |
| Prepaid Rent Net Cash Used by Operating Activities | | <u>2,287</u> (252,854) | | 7,120 (384,256) | | |
| CASH FLOWS FROM INVESTING ACTIVITIES Purchase of Fixed Assets | | (158,780) | | (4,188) | | |
| CASH FLOWS FROM FINANCING ACTIVITIES Payment on Long Term Debt Interfund Payable - Operating Loan Deficit Net Cash Provided by Financing Activities | | (187,657) 598,534 410,877 | | (176,095) 661,652 485,557 | | |
| NET CHANGE IN CASH AND CASH EQUIVALENTS | | (757) | | 97,113 | | |
| Cash and Cash Equivalents - Beginning of Year | | 356,027 | | 258,914 | | |
| CASH AND CASH EQUIVALENTS - END OF YEAR | \$ | 355,270 | \$ | 356,027 | | |
| RECONCILIATION OF CASH AND RESTRICTED DEPOSITS - END OF YEAR PER THE CASH FLOW STATEMENT TO CASH AND RESTRICTED DEPOSITS PER THE BALANCE SHEET | | | | | | |
| Cash Restricted Deposits Total | \$ \$ | 280,016 75,254 355,270 | \$ \$ | 179,048 176,979 356,027 | | |
| SUPPLEMENTAL CASH FLOW INFORMATION Interest Paid | \$ | 332,639 | \$ | 344,198 | | |

See accompanying Notes to Financial Statements.

NOTE 1 ORGANIZATION

The Metropolitan of Bethesda Limited Partnership (the Partnership) was formed on October 5, 1995 as a limited partnership in order to carry out its purpose to develop, construct, own, manage and maintain a 92 unit low and moderately priced housing property for families located in Bethesda, Montgomery County, Maryland (the Project).

Each low-income unit has qualified for and been allocated low-income housing credits pursuant to Internal Revenue Code Section 42 which regulates the use of the Project as to occupant eligibility and unit gross rent, among other requirements. The Project met the provisions of these regulations for 15 consecutive years (the compliance period) and remained qualified to receive the credits. The compliance period ended in 2012. In addition, the Partnership has executed an Extended Low-Income Housing Covenant for Low-Income Housing Tax Credits, which requires the utilization of the Project pursuant to Section 42 for a minimum of 15 years after the close of the compliance period. The Extended Low-Income Housing Covenant is recorded among the Land Records of Montgomery County, Maryland. The disposition of the Project by the Partnership does not remove these low-income requirements. The Partnership's permanent financing is under HUD's Shared Risk Program.

On November 15, 2019, Manufacturers and Traders Trust Company assigned their 99.00% limited partnership interest effective November 1, 2019 to HOC YR 15 LLC. The Housing Opportunities Commission of Montgomery County (the Commission) now controls 100% of the interest in the Partnership, and it is considered a blended component unit of the Commission.

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation and Use of Estimates

The accompanying financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP), which requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenue and expense during the reporting period. Accordingly, actual results could differ from those estimates. Some of the more significant estimates required to be made by management include allowance for doubtful accounts and depreciation expense.

Cash and Cash Equivalents

The Partnership considers all highly liquid debt instruments with a maturity of three months or less at time of purchase to be cash equivalents. At times cash deposits may exceed the federally insured limits of the financial institution and expose the Partnership to credit risk but they will be collateralized. The Partnership believes it is not exposed to any significant risk of loss on these funds.

Allowance for Doubtful Accounts

All tenant receivables that are 90 or more days past due are charged to this account. As of June 30, 2021 and 2020 there was an allowance of \$1,320 and \$-0-, respectively.

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Capitalization and Depreciation

Fixed assets are recorded at cost. Depreciation is provided in amounts sufficient to relate the cost of depreciable assets to operations over their estimated service lives, using the straight-line method. Costs incurred in relation to development of the Project for interest, property taxes and insurance are capitalized only during periods in which activities necessary to prepare the property for its intended use are in progress. Improvements are capitalized, while expenditures for maintenance and repairs are charged to expense as incurred.

The estimated service life of the assets for depreciation purposes is as follows:

| Buildings and Improvements | 15 to 40 Years |
|----------------------------|----------------|
| Fixed Buildings Equipment | 5 to 15 Years |
| Furniture and Equipment | 5 Years |

Investment in Real Estate

The Partnership reviews its investment in real estate for impairment annually and whenever events or changes in circumstances indicate that the carrying value of such property may not be recoverable. For assets held and used, if management's estimate of the aggregate future cash flows to be generated by the rental property, undiscounted and without interest charges, are less than their carrying amounts, an impairment loss has occurred. The amount of the impairment loss is equal to the excess of the asset's carrying value over its estimated fair value. The determination of undiscounted cash flows requires significant estimates by management. Subsequent changes in estimated undiscounted cash flows could impact the determination of whether impairment exists. There was no impairment loss recognized during the years ended June 30, 2021 and 2020.

Rental Income and Prepaid Rent

Rental income is recognized as it becomes due. Advance receipts of rental income are deferred and classified as liabilities until earned. All leases between the Partnership and the tenants of the property are operating leases and are no longer than one year.

Income Taxes

No provision or benefit for income taxes have been included in these financial statements since taxable income or loss passes through to, and is reportable by, the partners individually.

The Partnership recognizes the effect of tax positions only when they are more likely than not to be sustained. Management has determined that the Partnership had no uncertain tax positions that would require financial statement recognition or disclosure. The Partnership is no longer subject to U.S. federal, state, or local income tax examinations for periods prior to June 30, 2018.

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Evaluation of Subsequent Events by Management

Management has evaluated subsequent events for disclosure and/or recognition in the financial statements through the date that the financial statements were available to be issued, January 5, 2022.

NOTE 3 RESERVES AND ESCROWS

Reserve for Replacements

In accordance with the deed of trust, the Partnership is required to maintain a reserve for replacement account. The required monthly deposit into this account is \$3,450. All withdrawals from the reserve for replacements require approval from the Housing Opportunities Commission of Montgomery County, Maryland (HOC).

Mortgage Escrow

The Partnership is required to make monthly deposits with the mortgagee for payment of the mortgage insurance premium so that a sufficient amount is on deposit when actual payment of such expenses is due.

The activity in the reserve for replacement and mortgage escrow funds for the years ended June 30, 2021 and 2020 is as follows:

| | 2021 | | | | | |
|--------------------------------------|------|-------------|----|-------------------------|----|------------------|
| Reserve for Mortgage | | lortgage | | | | |
| | Re | Replacement | | Escrow | | Total |
| Beginning Balance | \$ | 114,637 | \$ | 17,298 | \$ | 131,935 |
| Interest Earned | | 5 | | - | | 5 |
| Withdrawals | | (145,677) | | (25,375) | | (171,052) |
| Deposits | | 41,400 | | 26,011 | | 67,411 |
| Ending Balance | \$ | 10,365 | \$ | 17,934 | \$ | 28,299 |
| | | | | 2020 | | |
| | R | eserve for | Μ | lortgage | | |
| | Re | placement | E | Escrow | | Total |
| | \$ | 112,110 | ¢ | 40.700 | • | 100.010 |
| Beginning Balance | Ψ | 112,110 | \$ | 16,702 | \$ | 128,812 |
| Beginning Balance Interest Earned | ψ | 1,637 | Ф | 16,702 - | \$ | 128,812 1,637 |
| 5 5 | Ψ | , | Φ | 16,702 - (26,327) | \$ | |
| Interest Earned | Ψ | 1,637 | Ф | - | \$ | 1,637 |

NOTE 4 FIXED ASSETS

Fixed assets consist of the following at June 30, 2021 and 2020:

| | 2021 | 2020 |
|----------------------------|------------------|------------------|
| Buildings and Improvements | \$ 12,256,722 | \$ 12,231,249 |
| Fixed Building Equipment | 179,971 | 179,971 |
| Furniture and Equipment | 61,149 | 56,170 |
| Construction in Progress | 128,328 | - |
| Accumulated Depreciation | (7,584,142) | (7,265,071) |
| Total | \$ 5,042,028 | \$ 5,202,319 |

NOTE 5 MORTGAGE PAYABLE

The Partnership holds a mortgage note of \$7,470,518 which bears interest at 6.375% per annum and is secured by a Leasehold Deed of Trust, Security Agreement and Assignment of Rents. There is a single regulatory agreement covering both the Partnership and Metropolitan Development Corporation (within the same complex), which provides that a default on either note is a default on both notes. Principal and interest are payable in monthly installments of \$43,358 until December 2036. The liability of the Partnership under the mortgage note is limited to the underlying value of the real estate collateral, which includes assignment of rents and leases.

Principal payments over the next five years as of June 30, 2021 and thereafter are payable as follows:

| <u>Year Ending June 30,</u> | Amount | | | |
|-----------------------------|------------|-----------|--|--|
| 2022 | \$ 199,975 | | | |
| 2023 | | 213,103 | | |
| 2024 | | 227,092 | | |
| 2025 | | 242,000 | | |
| 2026 | | 257,887 | | |
| 2027-2031 | | 1,566,721 | | |
| 2032-2036 | | 2,153,063 | | |
| 2037 | | 255,389 | | |
| Total | \$ | 5,115,230 | | |

NOTE 6 MANAGEMENT FEES

The Project is managed by Bozzuto Management pursuant to a management agreement which provides for a management fee of a flat rate per unit month of \$60 for fiscal year 2019. An amendment to the management agreement effective December 1, 2019 changed the calculation of the management fee. As of December 1, 2019, the management fee equals 3% of adjusted gross receipts. Management fees charged to operations for the years ended June 30, 2021 and 2020 were \$24,892 and \$37,347, respectively.

NOTE 7 RELATED PARTY TRANSACTIONS

Interfund Payable - Operating Loan Deficit

During the compliance period, the general partner was required to fund operating deficits, as defined in the partnership agreement, through noninterest- bearing operating deficit loans. Through Metropolitan Development Corporation, which is owned by HOC, the general partner has continued to fund operating deficits. The balances at June 30, 2021 and 2020 were \$14,016,676 and \$13,418,142, respectively.

Note Payable - HOC

The Partnership holds a note payable to HOC in the initial amount of \$977,000. The note is a deferred development fee, and payments of interest and principal have been deferred by HOC. The full note is shown as noncurrent on the balance sheet as payments are not expected within the next 12 months. The balance at both June 30, 2021 and 2020 was \$977,000.

Asset Management Fee

During the compliance period, the Partnership was charged an asset management fee by HOC. The accrued fee at both June 30, 2021 and 2020 was \$60,471.

NOTE 8 REAL ESTATE TAXES

The Partnership has entered into a Payment in Lieu of Taxes (PILOT) agreement for the 92 units whereby a portion of Montgomery County real estate tax and special area taxes are abated.

NOTE 9 COMMITMENTS AND CONTINGENCIES

The regulatory agreement requires that 62 units be held available for tenants whose family income is 50% or less for family size of the median income for the Washington Metropolitan Statistical Area as determined by the Department of Housing and Urban Development (HUD). The rents on these units cannot exceed 30% of the tenant's maximum income.

The Extended Low-Income Housing Covenant user agreement requires that 100% of the residential units in the Project shall be both rent restricted and occupied by individuals whose income is 50% or less than the median income for the Washington Metropolitan Statistical Area as determined by HUD. Gross rent shall not exceed 30% of household income.

NOTE 10 CONCENTRATION OF CREDIT RISK

The Partnership maintains its cash balances in several accounts in various high credit qualified financial institutions. The cash balances are insured by the Federal Deposit Insurance Corporation up to \$250,000 at each financial institution. At times, these balances may exceed the federal insurance limits; however, amounts held in trust accounts and other demand accounts are fully collateralized by either U.S. Treasuries or other government guaranteed securities. The collateral is held by the institution's agent in HOC's name.

NOTE 11 OPERATING RISK

The Partnership's sole asset is 92 units of residential housing. The Partnership's operations are concentrated in the multifamily real estate market. In addition, it operates in a heavily regulated environment subject to administrative directives, rules and regulations of federal, state and local regulatory agencies including but not limited to HUD. Such administrative directives, rules and regulations are subject to change by an act of Congress or an administrative change mandated by HUD. Such changes may occur with little notice or inadequate funding to pay for the related cost, including additional administrative burden, to comply with a change.

NOTE 12 PARTNERS' DEFICIT

The Partnership's continued net losses and partner's deficit has raised substantial doubt about the Partnership's ability to continue as a going concern for a reasonable period of time. The Commission has pledged to continue to fund operating deficits of the Partnership. Managements plans has alleviated the substantial doubt of the Partnership's ability to continue as a going concern for a reasonable period of time.

NOTE 13 RISKS AND UNCERTAINTIES

In March 2020, the World Health Organization declared the spread of Coronavirus Disease (COVID-19) a worldwide pandemic. The COVID-19 pandemic is having significant effects on global markets, supply chains, businesses, and communities. Specific to the Partnership, COVID-19 may impact various parts of its 2022 operations and financial results including, but not limited to, costs for emergency preparedness and rental revenue. Management believes the Partnership is taking appropriate actions to mitigate the negative impact. However, the full impact of COVID-19 is unknown and cannot be reasonably estimated as these events are still developing.

SUPPLEMENTARY INFORMATION

THE METROPOLITAN OF BETHESDA LIMITED PARTNERSHIP DISTRIBUTION OF NET CASH FLOWS YEAR ENDED JUNE 30, 2021

| Net Loss | | \$ (578,693) |
|--|----------------------------|----------------------|
| Add: Noncash and Partnership Expense Depreciation Disbursement from Replacement Reserve | \$ 319,071 (145,677) | 173,394 |
| Less: Debt and Reserve Payments and Requirements Mortgage Principal Payments Replacement Reserve Deposits | 187,657 41,400 | 229,057 |
| Net Cash Flow | | (634,356) |
| Order of Distribution Operating Deficit Loans Balance of Distribution 99% to Limited Partner 1% to General Partner | | - - - - |
| Total Distributable Net Cash Flow | | \$ |

THE METROPOLITAN OF BETHESDA LIMITED PARTNERSHIP SELECTED LINE ITEM DETAIL YEARS ENDED JUNE 30, 2021 AND 2020

| | | 2021 | | 2020 |
|---|----------|----------|----|----------|
| Accounts Receivable and Other Assets: Prepaid Mortgage Insurance | \$ | 16,917 | \$ | 17,551 |
| Other Receivables Total Accounts Receivable and Other Assets | <u>ф</u> | 7,807 | \$ | 27,141 |
| Total Accounts Receivable and Other Assets | \$ | 24,724 | Þ | 44,692 |
| Accounts Payable and Accrued Liabilities: | | | | |
| Accounts Payable | \$ | 5 | \$ | 4,895 |
| Accrued Salaries | | 13,293 | | 21,070 |
| Accrued Expenses | | 13,948 | | 17,501 |
| Total Accounts Payable and Accrued Liabilities | \$ | 27,246 | \$ | 43,466 |
| Customer Deposits Payable: | | | | |
| Customer Deposits | \$ | 37,584 | \$ | 35,964 |
| Accrued Interest on Customer Deposits | Ψ | 8,376 | Ψ | 8,266 |
| Total Customer Deposits Payable | \$ | 45,960 | \$ | 44,230 |
| ······ | | , | | , |
| Dwelling Rental Revenue: | | | | |
| Gross Potential Tenant Rent | \$ | 830,017 | \$ | 809,326 |
| Vacancy | | (22,701) | | (12,102) |
| Concessions | | (7,959) | | (1,570) |
| Total Dwelling Rental Revenue | \$ | 799,357 | \$ | 795,654 |
| Other Income: | | | | |
| Tenant Charges | \$ | 9,154 | \$ | 11,759 |
| Parking Income | φ | 21,825 | φ | 21,894 |
| Miscellaneous Income | | 2,342 | | 4,324 |
| Total Other Income | \$ | 33,321 | \$ | 37,977 |
| | Ψ | 00,021 | Ψ | 51,911 |

THE METROPOLITAN OF BETHESDA LIMITED PARTNERSHIP SELECTED LINE ITEM DETAIL (CONTINUED) YEARS ENDED JUNE 30, 2021 AND 2020

| | 2021 | | 2020 | |
|---------------------------------------|------|---------|---------------|--|
| Administrative Expenses: | | | | |
| Salaries | \$ | 143,911 | \$ 141,104 | |
| Office Supplies and Expenses | | 2,757 | 4,249 | |
| Professional Fees | | 11,276 | 6,718 | |
| Accounting and Auditing Fees | | 9,175 | 2,640 | |
| Property Management Fees | | 24,892 | 37,347 | |
| Licenses and Fees | | 404 | 4,518 | |
| Computer Software | | 9,935 | 9,159 | |
| Resident Gifts | | 4,686 | 5,640 | |
| Program Supplies | | 5,354 | 11,395 | |
| Miscellaneous Administrative Expenses | | 4,018 | 2,068 | |
| Total Administrative Expenses | \$ | 216,408 | \$ 224,838 | |
| Utilities: | | | | |
| Water | \$ | 54,467 | \$ 55,045 | |
| Electricity | | 58,003 | 65,461 | |
| Gas | | 22,125 | 23,458 | |
| Trash Removal | | 18,496 | 15,916 | |
| Total Utilities | \$ | 153,091 | \$ 159,880 | |
| Maintenance: | | | | |
| Salaries and Related Expenses | \$ | 61,122 | \$ 70,790 | |
| Repair and Grounds Contracts | • | 119,398 | 137,086 | |
| Appliances | | 9,914 | 38,421 | |
| Repairs Materials and Supplies | | 51,785 | 45,038 | |
| Total Maintenance | \$ | 242,219 | \$ 291,335 | |
| Other Expenses: | | | | |
| Security | \$ | 26,975 | \$ 24,129 | |
| Insurance - Property | | 11,480 | 8,840 | |
| Loan Management Fees | | 13,219 | 21,340 | |
| Mortgage Insurance | | 26,010 | 26,922 | |
| Liability Insurance | | 13,140 | 21,139 | |
| Real Estate Tax | | 2,133 | 24,645 | |
| Other Expenses | | 3,115 | 3,015 | |
| Other Taxes and Fees | | 300 | 300 | |
| Bad Debts - Tenants | | 1,320 | 1,477 | |
| Total Other Expenses | \$ | 97,692 | \$ 131,807 | |